ILLINOIS CLIMATE BANK

How to Apply – IFA 40101(d) Grid Resilience Grants Round 2

Issued May 20, 2025

GATA Grantee Pre-Requisites

Grantee Pre-Requisites:

- Organization must be registered in the GATA Grantee Portal.
- User must create a public.external.illinois.gov account.
- The public.external.illinois.gov account must be linked to the correct Organization in the GATA Grantee Portal.
- AmpliFund User access is managed in the GATA Grantee Portal.
  - Grantee must be granted access to AmpliFund and the Applicant Portal.
- Review the GATA website for more information: https://gata.illinois.gov.
  - GATA Grantee Portal: https://grants.illinois.gov/portal/.
  - GATA Grantee Portal FAQs: https://gata.illinois.gov/grantee/grantee-portal-faq.html.
  - AmpliFund Support Article: https://il-amplifund.zendesk.com/hc/enus/articles/27588129343507-How-to-Add-New-Users-as-a-Grantee-and-SingleSign-On-SSO-Process.
- Contact OMB.GATA@illinois.gov with questions about the GATA Grantee Portal

Information provided by AmpliFund

GATA Grantee Pre-Requisites

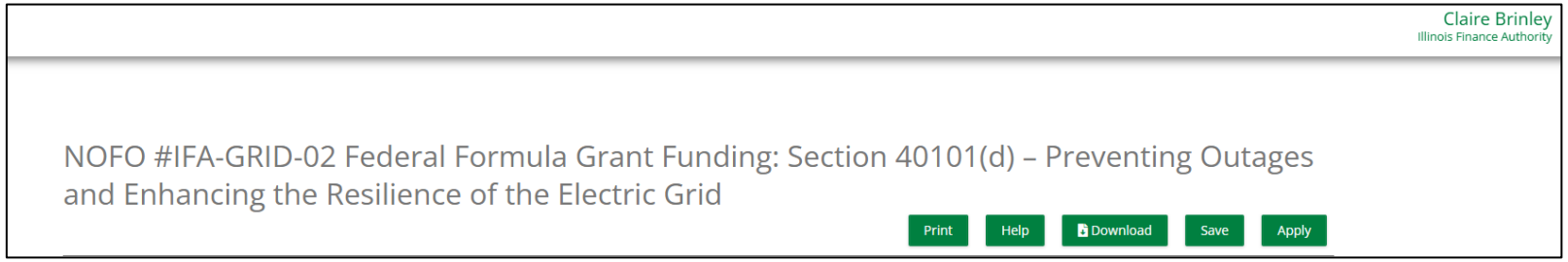
- Access the CSFA and a list of current funding opportunities here: https://gata.illinois.gov/grants/csfa.html
- Search “Grid” in the active programs box
- Select the program, scroll to the bottom of the page, and click on the NOFO
- Alternatively, “browse a list of current funding opportunities, and scroll down to “NOFO #IFA-GRID-02 Federal Formula Grant Funding: Section 40101(d) – Preventing Outages and Enhancing the Resilience of the Electric Grid.”

- Continue to the NOFO in AmpliFund.

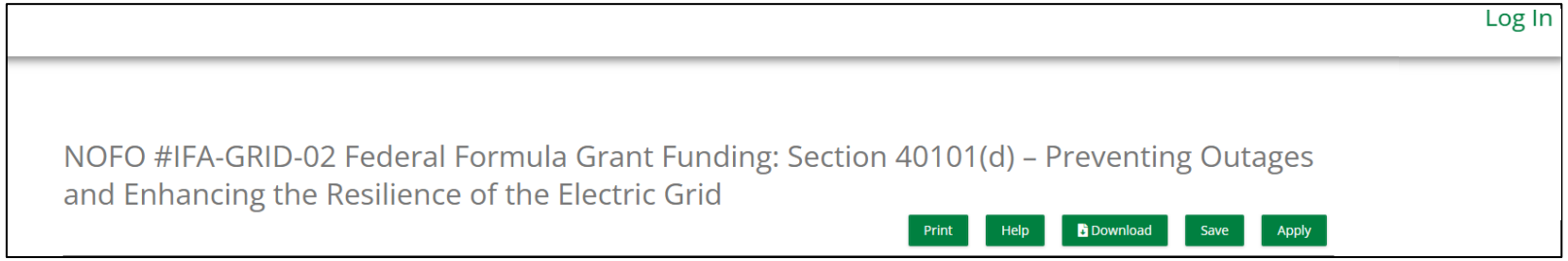
Information provided by AmpliFund

Applicant Portal – Log In

- Make sure you log in using your public.external.illinois.gov account.
- If you can see your name on the top right of the screen, you are logged in.



- If not, click log in on the top right of the screen.

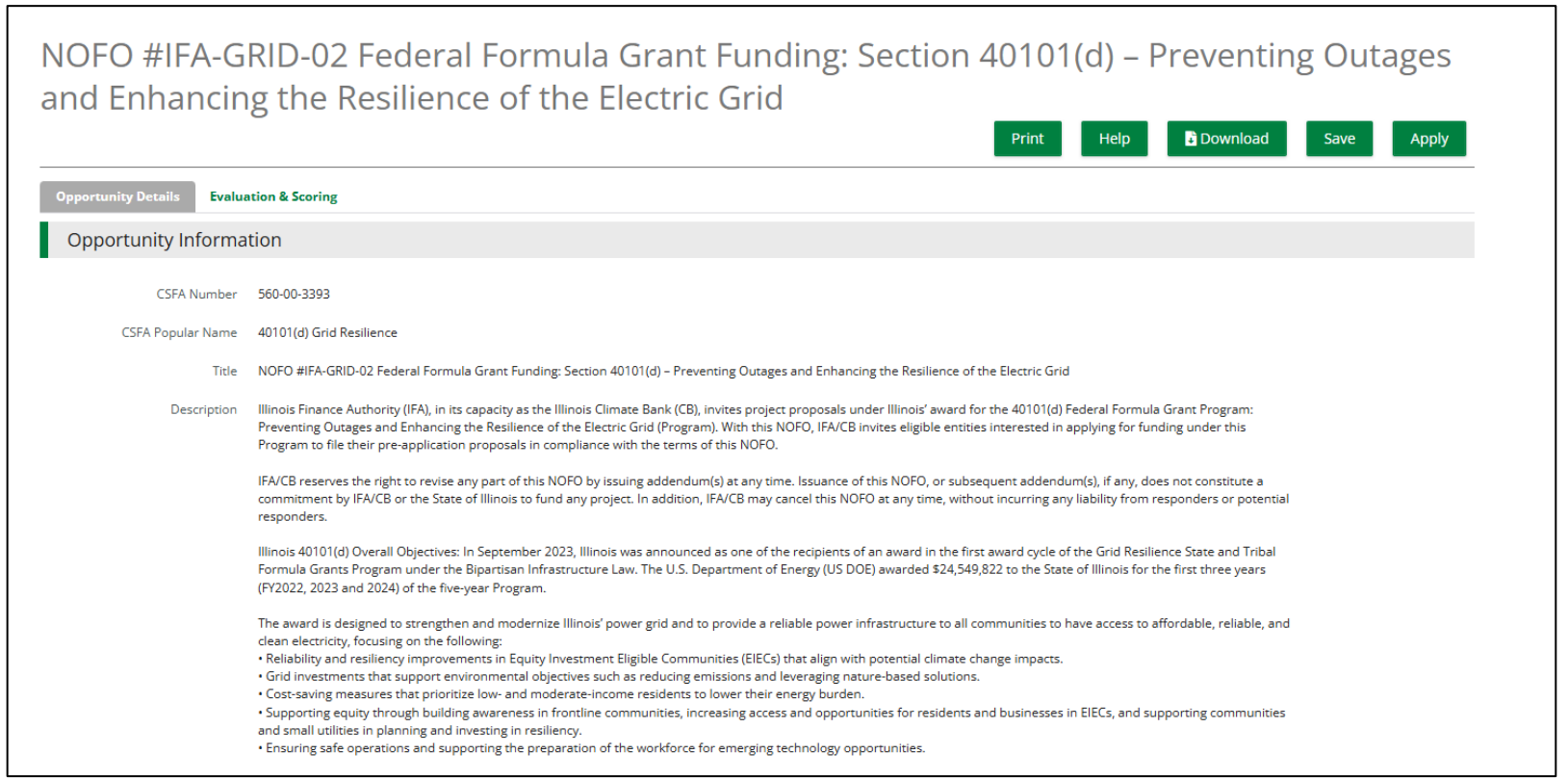


- Select the Public option and enter your credentials.

Information provided by AmpliFund

Navigation – Opportunity Details

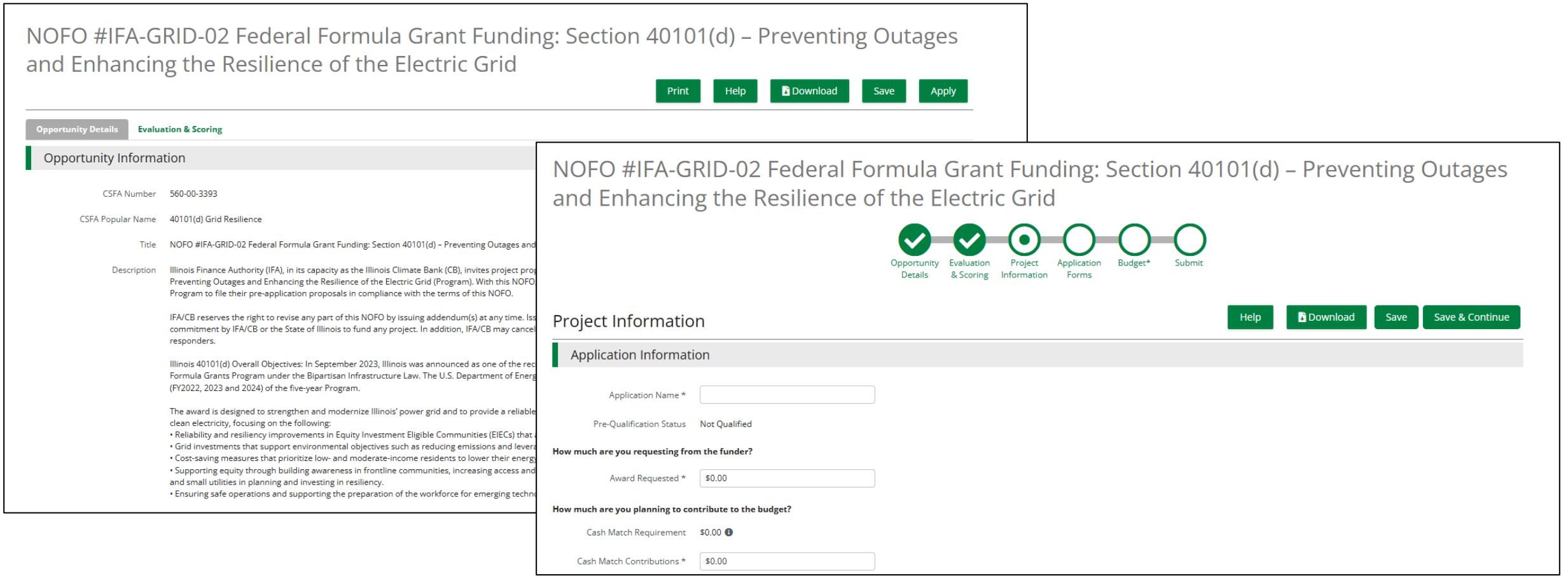
- After accessing the public link via the CSFA or manually adding the URL, you will land on the Opportunity Details page in the Applicant Portal.
- Review the Details.
- If needed, click on the Download tab to download the application packet.



Information provided by AmpliFund

Navigation – Apply

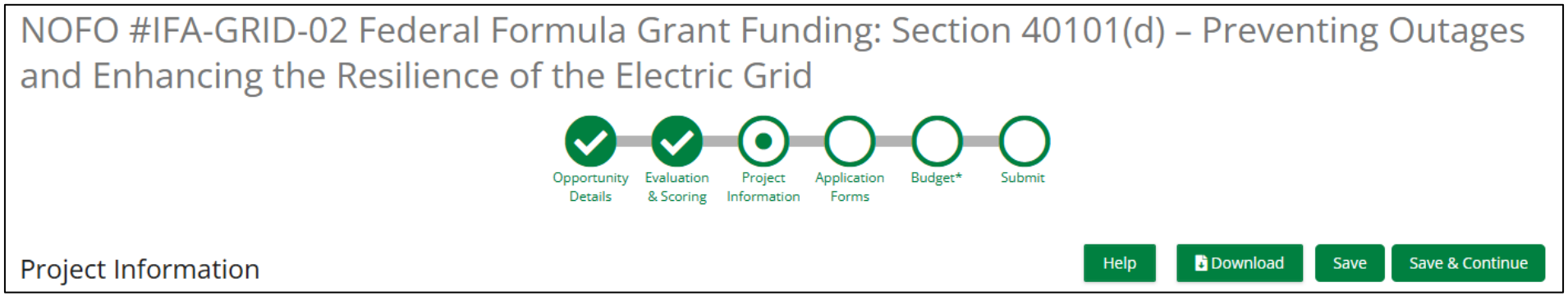
- When ready, click on Apply.
- Land on the Project Information page.



Information provided by AmpliFund

Navigation Continued

- All navigation sections on the top of the screen must be complete before submitting your application (hit “Mark as Complete” in addition to “Save and Continue” if you’re finished with a section).
- Each circle should be green with a white checkmark, like the Opportunity Details section below. You can still reopen sections after marking them as complete, if desired.
- Navigate to different sections of the application by clicking on the desired navigation section.



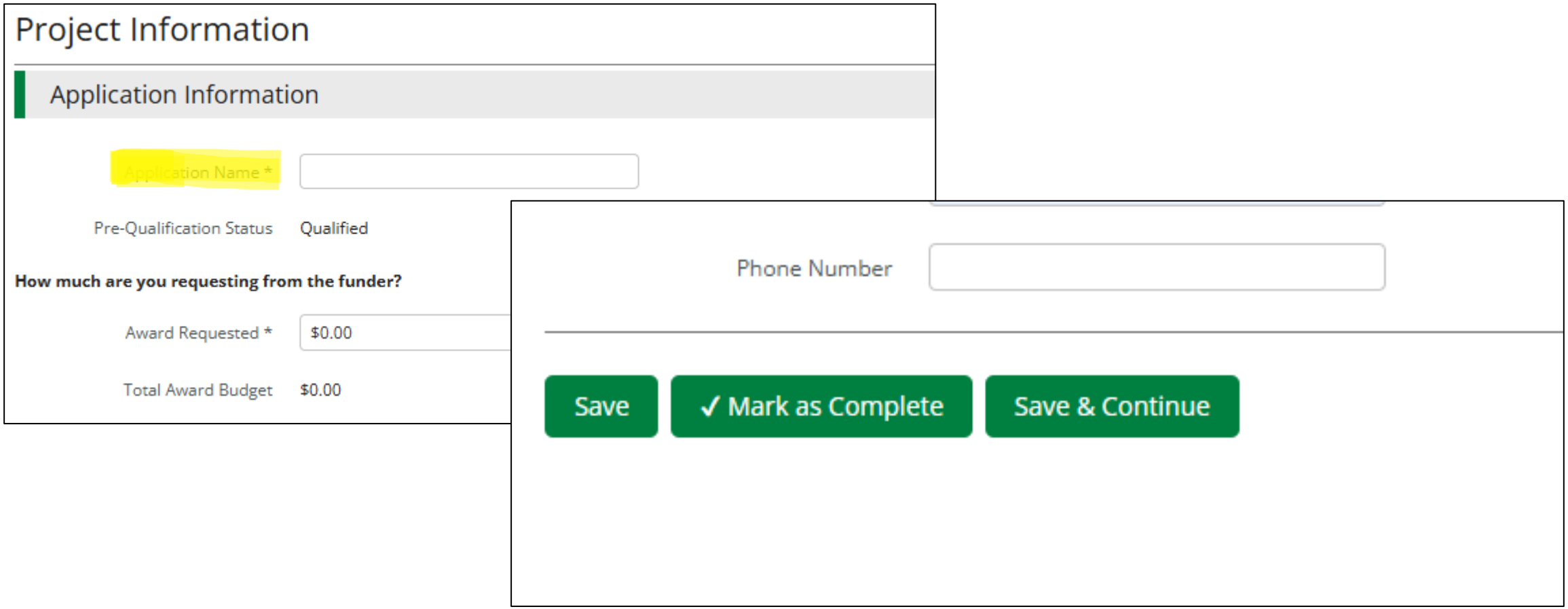
Project Information – Cost Match

Please review the Notice of Funding Opportunity regarding your required cost match*

- Example: You are requesting $1,500,000 in federal funding for your project.
- **If you are a Small Utility:** you must provide a non-federal cost match of $225,000 (15%) plus $500,000 (1/3) for your project, so your total cost match would be $725,000.
- **If you are a Large Utility or any other Eligible Entity that is not a Small Utility:** you must provide a non-federal cost match of $1,225,000 (115%). Enter the appropriate cost match based on the example above.

Considerations

- Anything marked with an (*) is required.
- All pages must be marked as complete and saved before submitting the application.
- Note that there is no cost matching requirement for this grant. Leave any boxes related to cost matching or sharing blank.



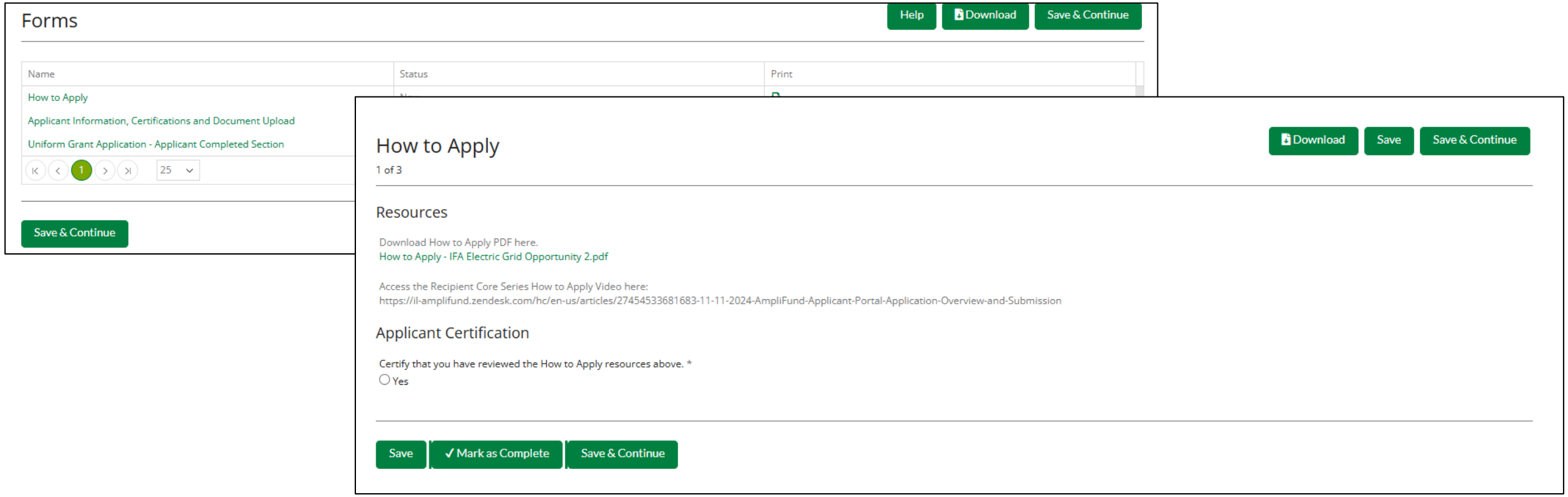
Suggested Order of Operations

Find below a suggested order of operations when completing this application in AmpliFund:

- Project Information.
- Application Forms.
- Budget.
- Submit.

Application Forms –How to Apply

- Land on the Application Form grid.
- Review the ability to download and print.
- Click on the How to Apply and complete all required fields.
- Click Mark as Complete and Save and Continue.



Information provided by AmpliFund

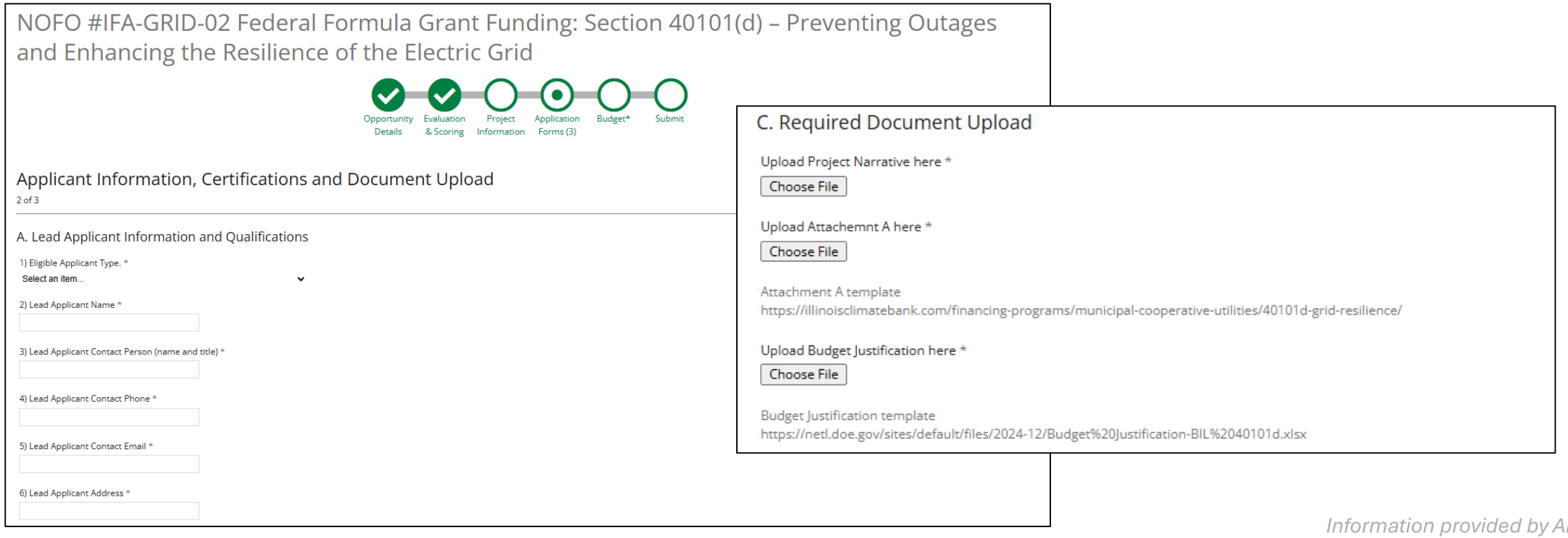
Application Forms – Uniform Grant Application

- Read the instructions carefully.
- Complete all required fields.
- Click Mark as Complete and Save and Continue.

Information provided by AmpliFund

Application Forms – Applicant Information, Certifications, and Document Upload

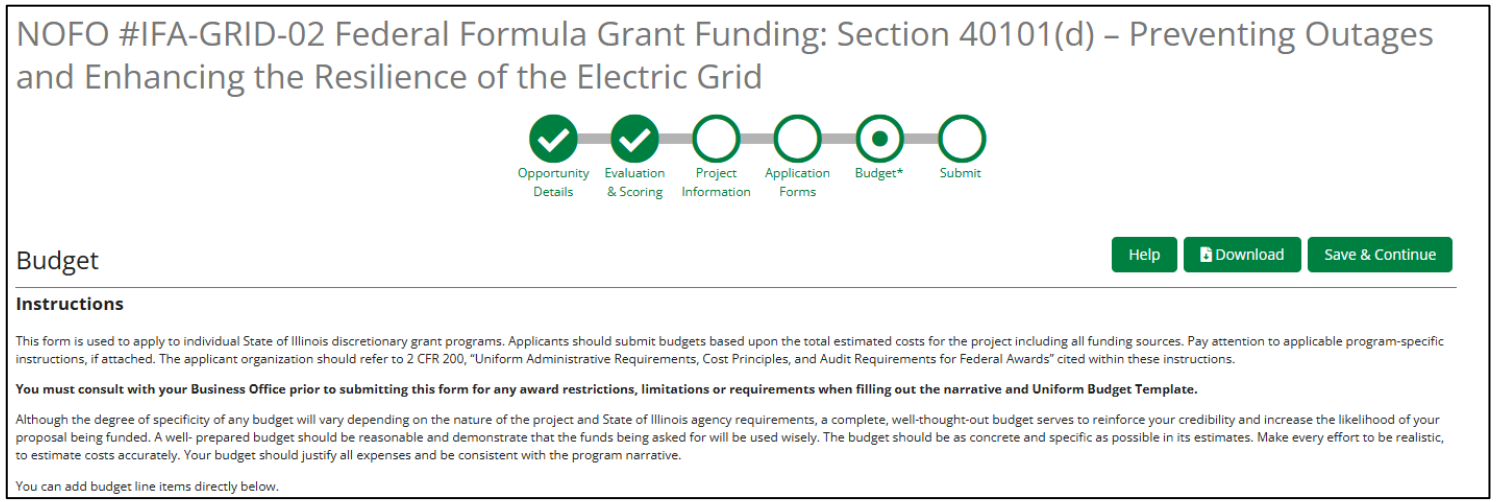
- Read the instructions carefully.
- Under Part C, download Attachment A Template and the Budget Justification Template.
- Fill out all required fields and upload all required documents. Supporting documentation is ***not*** required.
- Click Mark as Complete and Save and Continue.

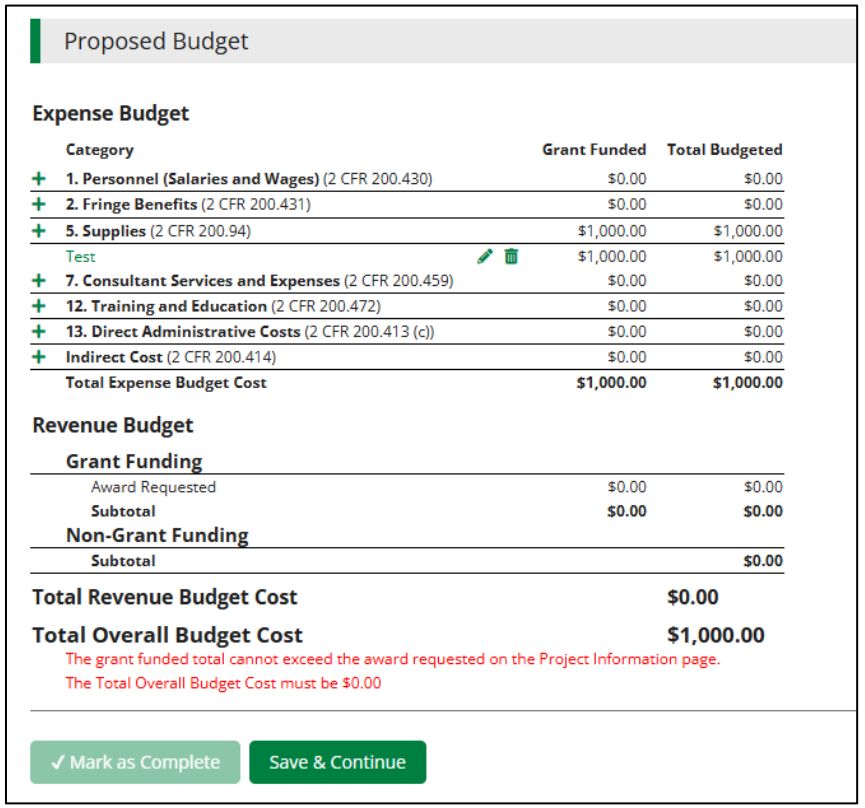


Information provided by AmpliFund

Budget Template

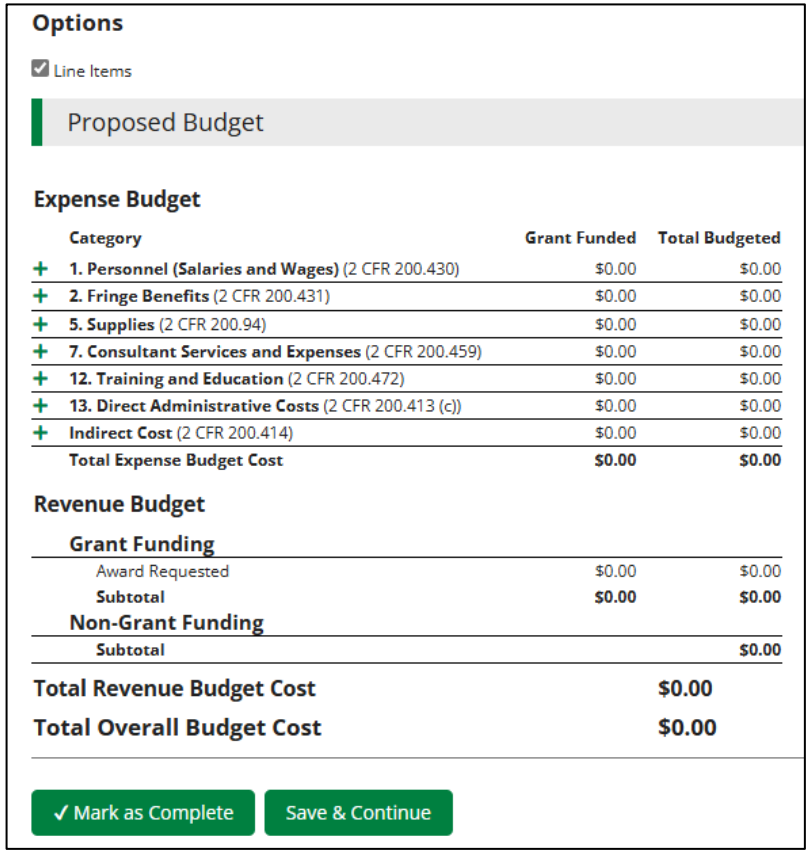
- Land on the Budget navigation item.
- Read instructions carefully.
- The total budget must match the amount requested on the “Project Information” page.

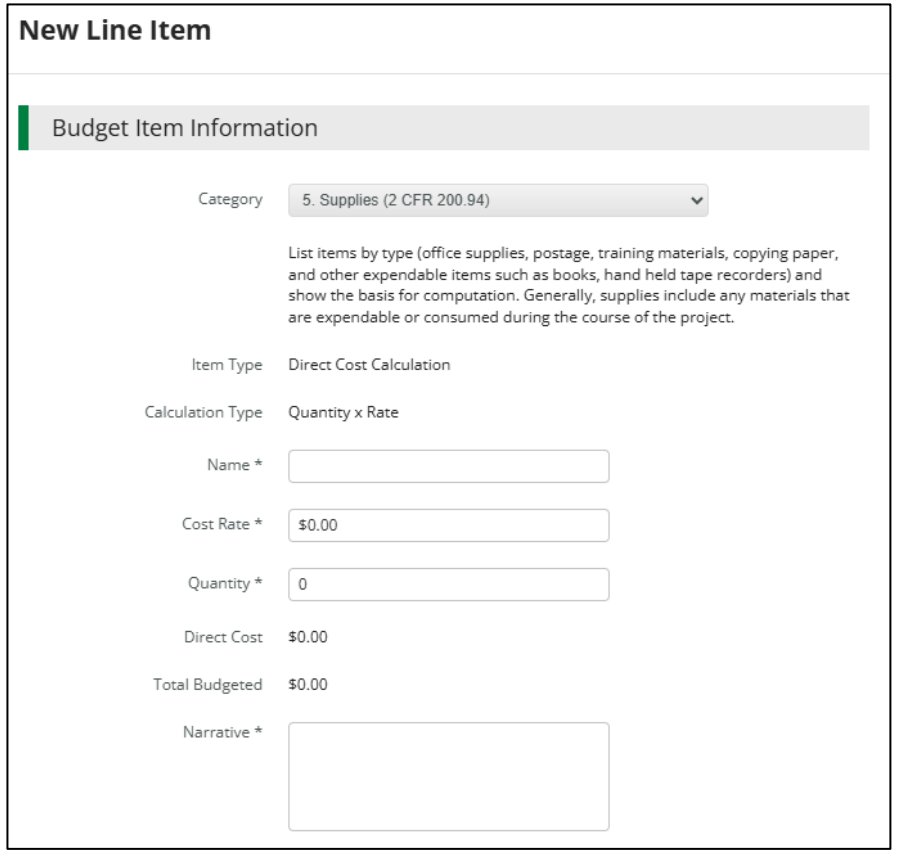




Budget Template - Continued

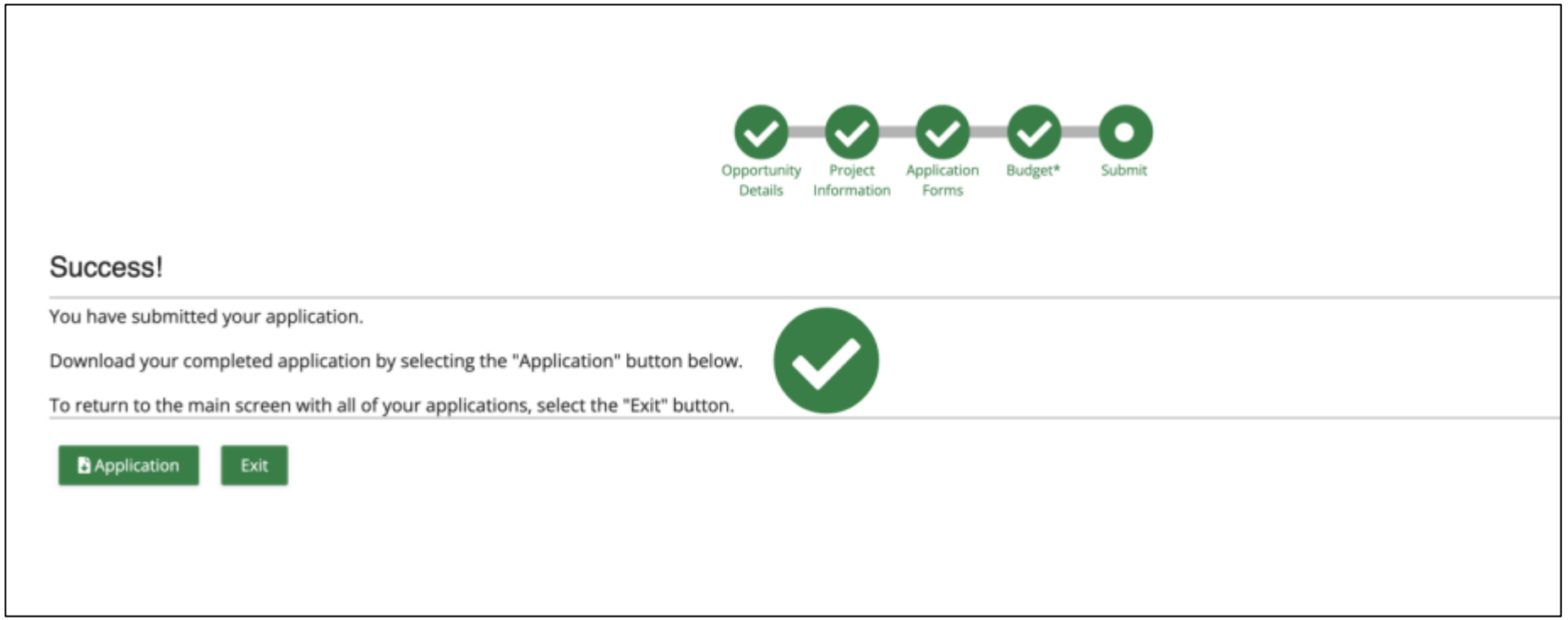
- Click the "+" button next to a category to add a line item for that category. You can add multiple line items for each category.
- Fill out the required fields for each line item.





Submission – Ready to Submit

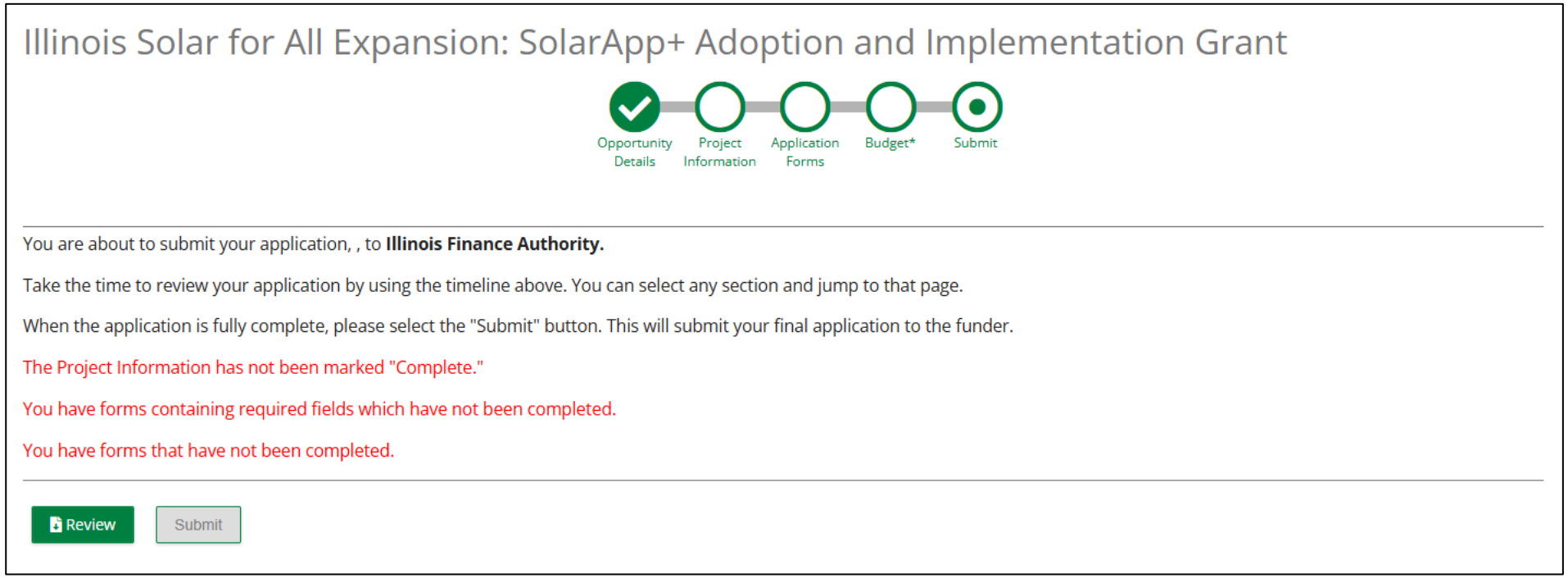
- If the Application is complete, all navigation elements will be green with a checkmark.
- Click on the Submit button to submit the Application.
- AmpliFund will display a success message.
- Click the Application tab on the bottom left to download your Application if needed.



Information provided by AmpliFund

Submission – Not Ready to Submit

- AmpliFund will display a validation error on the Submission page if there are any incomplete items or items not marked as complete.
- If so, navigate to the appropriate section by clicking the tab across the top of the screen.
- Complete the required information and Mark as Complete.
- Navigate back to the Submit tab across the top of the screen and click Submit.

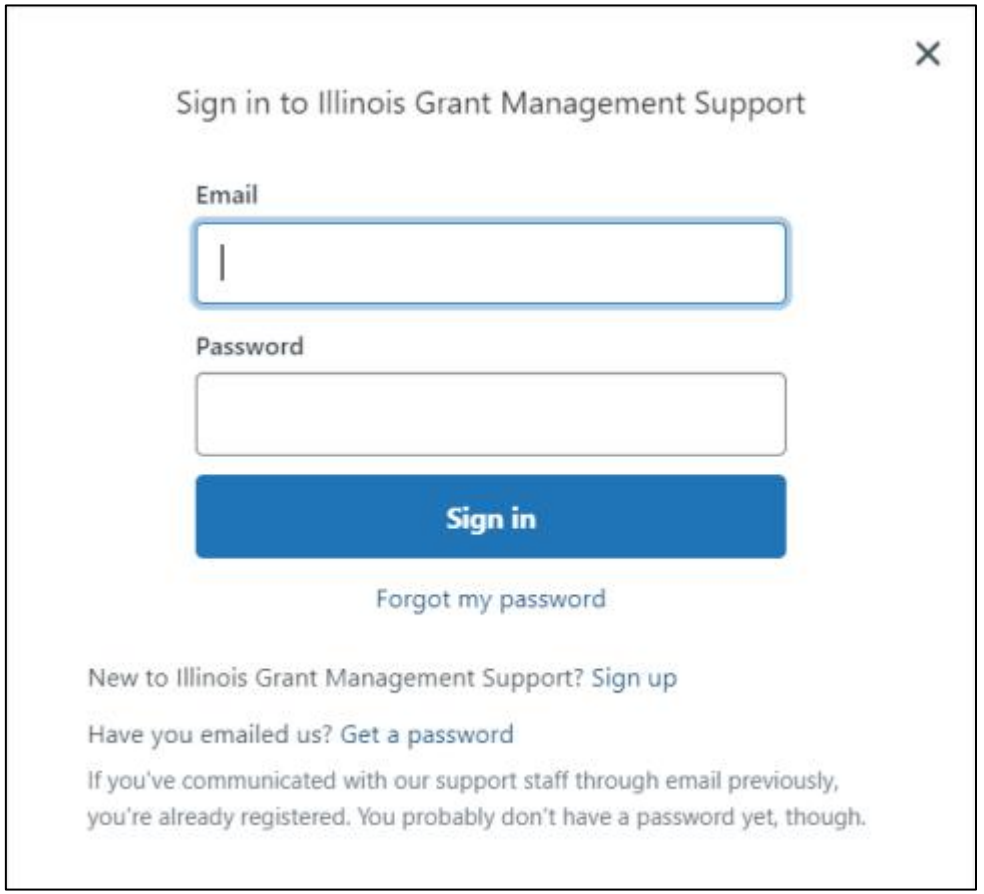


Information provided by AmpliFund

Customer Support – Create Support Account

If you're having issues with submitting, you can reach out to AmpliFund customer support by creating an account following the steps below:

1. Go to https://il-amplifund.zendesk.com
2. Click the Sign up link
3. Enter your full name
4. Enter your email address
5. Complete the "I'm not a robot" check
6. Click the Sign up button
7. An email from support@zendesk.com will be sent to you via email
8. Click the link to set your password



Information provided by AmpliFund

AmpliFund Illinois Support Portal

Submit a support ticket:

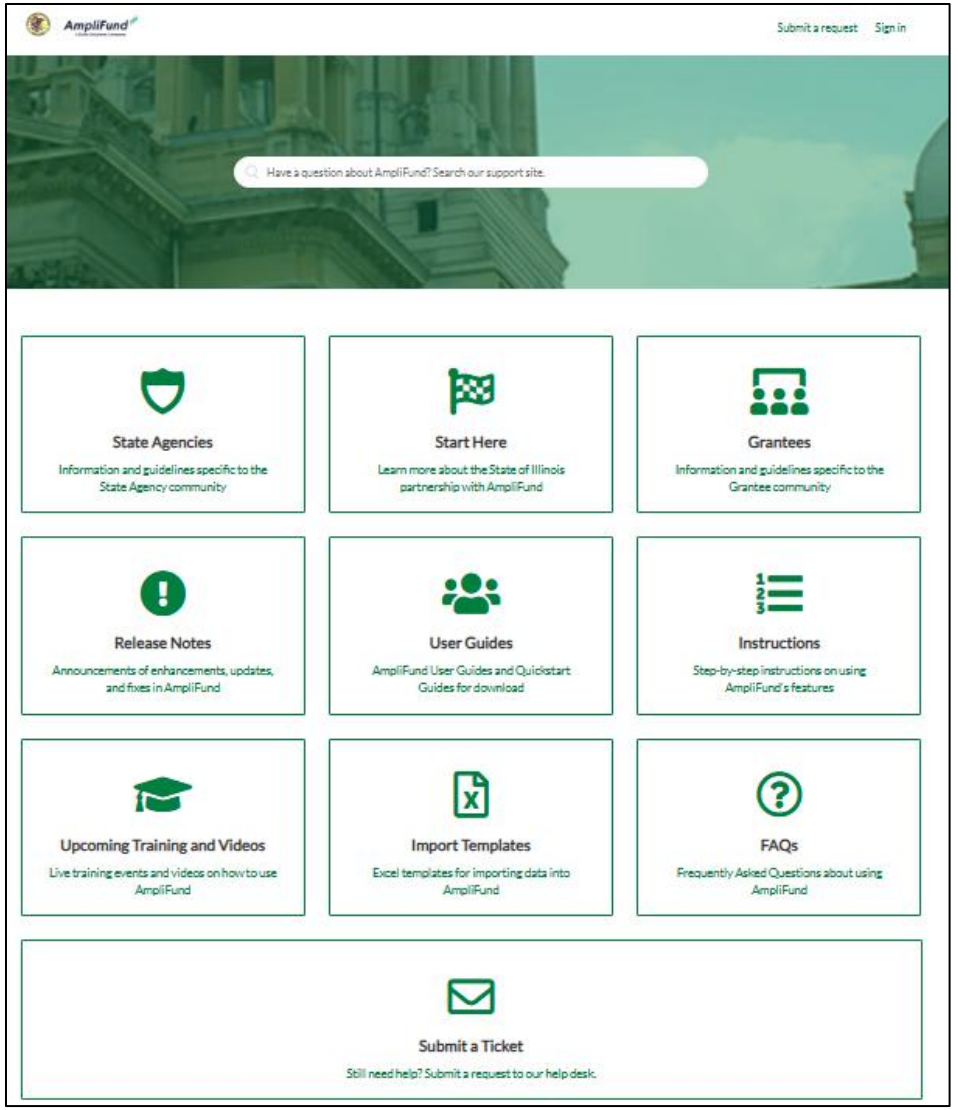
support@il-amplifund.zendesk.com

Visit the support portal:

https://il-amplifund.zendesk.com

Supported Browsers:

- Google Chrome (current supported releases)
- Mozilla Firefox (current supported releases)
- Microsoft Edge (current supported releases)
- Apple Safari 10+



Information provided by AmpliFund